



VENUE HIRE BOOKING FORM

Thank you for booking Vale View Equestrian. Please complete, sign and return this form together with 50% of the hire fee as deposit to secure the booking to:

Vale View Equestrian, Nottingham Lane, Old Dalby, Leicestershire, LE14 3LX

Name of Assoc./Organisation/Club etc.....

Contact Name

Address

Daytime Phone No..... Mobile No.....

Email address.....

Type of event/competition

Employee and Public liability Insurance provider.....

Date of EventEstimated No. of competitors.....

Hire Start Time Finish time

FACILITY	Fee (£)	Fee (£)	Fee (£)
National Indoor Arena Surface (66m x 24.5m) Cushion Track		PA System	
Big Outdoor Arena Surface (70m x 30m) Wax Track (adjacent Indoor)		Show Jump Fences	
International Indoor Arena Surface (70m x 30m) Cushion Track		Portable XC Fences	
Small Outdoor Arena Surface (68m x 20m) Wax Track		Dressage Boards	
Eventing Water Complex & Surrounding Track		Other Equipment	
Catering / Restaurant reqd		Stabling	
Whole Venue Hire (2 x Indoor, 2 x Outdoor Schools, Restaurant, Lorry & Car parks. (Excludes the cost of staff for set up)			
Total Fee (excl. of VAT):			£

Please Note: Vale View will ensure the hired facilities are fit for purpose; however we cannot accept any responsibility for organisation of events, health & safety, or first aid. The hirer must take out appropriate employee and public liability cover as necessary and a copy of the Insurance certificate must be lodged with Vale View Equestrian prior to the event. It is the hirers' responsibility to ensure all horses and riders only use facilities as specified in the hire agreement. It is the sole responsibility of the hirer to ensure that someone is responsible for picking up droppings for the facilities hired, (including lorry park) throughout the day. If facilities are not maintained as they should be, the hirer will be invoiced for any damages. Please return this form with a 50% deposit of the agreed price; this is refundable if cancellation is made up to 6 weeks prior to the hire date. The balance should be paid prior to the commencement of the hire. Use of the facilities is only for the dates agreed. Any additional time for setting up – course building etc. is at extra cost and by prior arrangement. By signing below, you agree to our Facilities terms and Conditions.

Important Note: This agreement forms part of and must be read in conjunction with the enclosed 'Vale View Equestrian Venue Hire Terms and Conditions' document.

Signed Date.....

Vale View Equestrian, Old Dalby, Melton Mowbray, Leicestershire, LE14 3LX

Telephone: 01664 823739 www.valeviewequestrian.co.uk Email: Julie@valeviewequestrian.co.uk

VAT Number: 855717690

